

Please ask for: Tony Rose

Your ref:

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My ref AAR/Council.17.12.2013

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Date: 9th December 2013

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **17th** day of **DECEMBER 2013** at **4.30 pm**.

Prior to the Meeting, the Reverend Michael Brierley, Priest-in-Charge of Tavistock and Gulworthy, has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

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3. To approve and adopt as a correct record the Minutes of the Meetings of the Council held on:
 - (i) Regular Meeting held on 8th October 2013 1
 - (ii) Special Meeting held on 4th November 2013 10
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21

9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:
- | | |
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| (i) Community Services Committee | |
| Meeting held on 12 th November 2013 | 15 |
| (ii) Overview & Scrutiny Committee | |
| Meeting held on 29 th October 2013 | 19 |
| (iii) Planning & Licensing Committee | |
| Meeting held on 1 st October 2013 | 26 |
| Meeting held on 5 th November 2013 | 40 |
10. To receive the report of the Leader of Council on the Appointment of the Head of Paid Service 43
11. To receive the report of the Political Structures Working Group on the Two Committee Pilot Review 47
12. To receive the report of the Head of Finance and Audit on Business Rates Pooling in Devon 50
13. To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Chief Executive during the period from 2nd October 2013 to 4th December 2013

Dated this 9th day of December 2013



Chief Executive